

**CITY OF MONROE
PLANNING COMMISSION MINUTES
Monday, January 11, 2016**

The regular meeting of the Monroe Planning Commission was scheduled for **Monday, January 11, 2016 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Kristiansen called the meeting to order at **7:00 p.m.**

ROLL CALL

Secretary Christina LaVelle called the roll. The following were:

Commissioners Present: Chair Kristiansen, Commissioner Bull, Commissioner Duerksen, Commissioner Jensen, Commissioner Stanger and Commissioner Tuttle

Commissioners Absent: Commissioner Coonan

Staff Present: Director of Community Development David Osaki and Planning Commission Secretary Christina LaVelle

COMMENTS FROM CITIZENS

None

APPROVAL OF MINUTES

- December 14, 2015
Commissioner Bull moved to accept the December 14, 2015 minutes as written.
Commissioner Duerksen seconded. Motion carried **6/0**.

NEW BUSINESS

A. Election of Officers

Commissioner Tuttle motioned to nominate **Commissioner Kristiansen** for Chair.
Commissioner Stanger seconded. Motion carried **6/0**.

Commissioner Duerksen motioned to nominate **Commissioner Tuttle** for Vice Chair.
Commissioner Stanger seconded. Motion carried **6/0**.

B. 2016 Work Program

Director Osaki discussed the 2016 work program which included:

- General code amendment updates
- Zoning map amendment updates
- Permit process improvement code amendments
- Annual Comprehensive Plan amendment process
- Reviewing and amending Monroe Municipal Code to integrate Low Impact Development Standards (LID)
- Training opportunities

In presenting the information, **Director Osaki** referenced various municipal code sections to illustrate the structure of the municipal code and some of the areas of the code that will, based on the 2016 work program, require amendments.

The Commission discussion is summarized below:

The Planning Commission discussed priorities in amending the development code regulations, zoning map amendment updates, and the permit process. The Planning Commission also discussed the timeline of the annual Comprehensive Plan amendment process and public involvement.

DISCUSSION BY COMMISSION AND STAFF

The Commission requested to be notified of the East Monroe Growth Management Hearings Board hearing date, time and location when known.

ADJOURNMENT

Commissioner Jensen moved to adjourn the **January 11, 2016** Planning Commission meeting. Motion was seconded by **Commissioner Bull**. Motion carried **6/0** and the meeting was adjourned at **8:13 p.m.**

Bill Kristiansen
Chair

Christina L. LaVelle
Planning Commission Secretary